



DATA PROTECTION POLICY



Introduction

Namride is committed to protecting the privacy and security of personal information. This Data Protection Policy outlines the principles and procedures that Namride and its partners must follow to ensure the proper handling, storage, and use of personal data collected from drivers and customers. Compliance with this policy helps maintain trust, ensures legal compliance, and protects our company and stakeholders.

1. Scope of the Policy

This policy applies to all employees, contractors, and partners of Namride who handle personal information related to our services. It encompasses all forms of data, whether electronic or paper-based, that contains personal information about drivers, customers, and any other individuals associated with our operations.

2. Data Collection Principles

- **Lawfulness, Fairness, and Transparency:** Data must be collected and processed lawfully, fairly, and transparently in relation to the data subject.
- **Purpose Limitation:** Collect data only for specified, explicit, and legitimate purposes and not further processed in a manner that is incompatible with those purposes.
- **Data Minimization:** Ensure that personal data is adequate, relevant, and limited to what is necessary in relation to the purposes for which they are processed.
- **Accuracy:** Keep personal data accurate and up-to-date, taking every reasonable step to ensure that inaccurate data, having regard to the purposes for which they are processed, are erased or rectified without delay.
- **Storage Limitation:** Keep personal data in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data is processed.
- **Integrity and Confidentiality:** Process personal data in a manner that ensures appropriate security, including protection against unauthorized or unlawful processing and against accidental loss, destruction, or damage.

3. Data Usage

- Data collected from drivers and customers shall only be used to fulfill service requirements, improve customer experience, and comply with legal obligations.
- Data will not be used for marketing purposes without explicit consent from the data subjects.

4. Data Access and Sharing

- Only authorized personnel will have access to personal data, and such access will be limited to what is necessary for the performance of their duties.
- Data may be shared with third parties only when necessary for the provision of Namride services, and under conditions that ensure the protection of privacy and compliance with this policy.

5. Data Security

- Implement strong physical, electronic, and managerial procedures to secure and safeguard all personal data.
- Regularly review security policies and procedures to mitigate risks associated with data breaches.

6. Data Subject Rights

- Data subjects have the right to access their personal data, request correction or deletion, object to processing, and request data portability.
- Namride will provide mechanisms for individuals to exercise these rights easily and transparently.

7. Data Breach Notification

- Establish a protocol for dealing with data breaches, including internal reporting procedures, impact assessments, and notification procedures.
- In the event of a data breach, Namride will notify the relevant authorities and affected individuals promptly, in accordance with applicable laws.

8. Training and Awareness

- Conduct regular training sessions for all employees and partners on data protection principles, policies, and procedures.
- Ensure continuous awareness regarding changes in data protection laws and best practices.
-

9. Compliance Monitoring and Review

- Regular audits will be conducted to ensure compliance with this policy and the effectiveness of data protection measures.
- The policy will be reviewed annually and updated as necessary to reflect changes in law, technology, and organizational practices.

Conclusion

Namride's Data Protection Policy is fundamental to our operations and crucial for maintaining the confidentiality, integrity, and availability of personal data. All partners and employees are expected to uphold these standards and ensure compliance to protect against data misuse and uphold our commitment to data protection.